

## Evaluation Policy

Bridging the Gap Islington believes that they should be continuously improving their services to ensure that they are as effective as possible. In order to do this they will collect information about their work, regularly review what they are doing, identify areas of the work that need to be improved and see what improvements are possible.

The overall aim is to help people at risk of offending in Islington and the surrounding areas to be more integrated into society.

More specific aims relating to mentoring are set out below together with the ways that identify whether they are being achieved.

Aims	Outcomes	Outcome Indicators
1. Mentees will take more control of their lives	Mentees set mentoring goals	Whether or not mentee has developed a realistic goal with mentor
		Whether or not mentee has achieved personal goal
		To what extent targets are achieved weekly
	Improvement in mentees' planning skills	Whether or not mentee is discussing future at mentoring sessions  Whether or not mentee has developed a realistic life plan?
2. Mentees will be less likely to re-offend	Reduction of re-offending	Reports on re-offending  Type of discussions of possible offending  Whether or not mentee has had a negative contact with police in the last two months
	Progress in any of NOMS 7 offender pathway scores  Increased access to accommodation	Settled place to stay  Attending appointments about housing  Responding to housing related messages by phone and post
	Progressing towards education training and employment	Attending sessions on time  Attending work-related activities  Realistic Plans for education or employment

	A positive change towards drugs and alcohol	Sober/clean at mentoring sessions Reports of abstinence Attending/contacting treatment services
	Managing finances	Enough money at the end of the week/month Benefit forms submitted on time Savings Sources of emergency funds (relatives)
	Maintaining social relationships	Contact with relatives Contact with friends Plans for social activity
	Having a more positive outlook	Attitude to mentor Avoiding criminal/ drinking associates Attitude to probation/police

In order to assess how well these aims are being achieved information will be collected in two ways

- a) A target sheet filled out in each mentoring session
- b) An evaluation questionnaire filled out three times during each mentoring partnership
  - a. After about three weeks
  - b. After about nine weeks
  - c. At the end after about sixteen weeks

These documents are attached as appendices.

Information will also be collected to enable more direct outputs to be regularly measured and reported such as:

- Number of mentors recruited
- Number of service users interested in mentoring
- Number of mentoring partnerships started
- Number of mentoring sessions arranged
- Number and proportion of mentoring sessions completed
- Number and proportion of mentor partnerships completed
- Arrangements made for continuing support from other agencies after the end of mentoring

Approved: 17/4/18

To be reviewed: April 2020

Version 2

APS Key area 1

<b>Bridging the Gap Islington Mentoring Record Sheet</b>		
<b>Mentor Name:</b>	<b>Mentee Name:</b>	
<b>Meeting date:</b>	<b>Time:</b>	<b>Place:</b>
<b>Goals set to be achieved by end of 16 weeks:</b> <i>agreed at 3-way meeting; if all goals achieved before 16 weeks, set more.</i>	<b>G1.</b>	
	<b>G2.</b>	
	<b>G3.</b>	
<b>Discussion points:</b> <i>to be written down and agreed as a true record before the end of the meeting; include whether last week's task(s) were achieved and if not why not.</i>		
<b>Next Meeting</b>		
<b>Date</b>	<b>Time</b>	<b>Place</b>
<b>Task(s) set to be done before next meeting:</b> <i>No more than three</i>	<b>T1.</b>	
	<b>T2.</b>	
	<b>T3</b>	
<b>Discussion &amp; tasks agreed and signed</b>	<b>Mentee:</b>	<b>Mentor:</b>

## Bridging the Gap Islington

These questions are useful for several purposes. They should help mentors and clients to agree what problems need to be talked about. These questions will also be useful for supervisors and will help Bridging the Gap Islington to keep a record of our work.

Mentors and clients should discuss these questions near the beginning of mentoring and then again after about 8 meetings and also again at the end of the mentoring partnership. We hope you will be able to see how things have changed.

Client's name .....

Mentor's name .....

Date .....Stage of partnership    Start      Midway      End

Question 1	Goals of mentoring - as agreed at the start	Has this goal been achieved ?
1.		a) Not at all b) A little c) A lot d) Achieved
2.		a) Not at all b) A little c) A lot d) Achieved
3.		a) Not at all b) A little c) A lot d) Achieved
<b>Additional goals</b>		
		a) Not at all b) A little c) A lot d) Achieved
		a) Not at all b) A little c) A lot d) Achieved

**Question 2.** Since the start of your mentoring partnership:

How many mentoring sessions started on time ? .....

How many started late?.....

How many sessions were cancelled at short notice ? .....

**Question 3. Any problems with police ? Yes / No ( Please circle)**

If yes to 3. Please explain and give date of event

**Common Problems;** Please answer these questions about common problems that the client may be experiencing. There is no right answer to these questions. The labels are only suggestions. If you feel uncertain, agree which answer seems to be nearest to how you both understand the situation. Use the unlabelled intermediate numbers if the answer seems to fall between two of the labels. For example: for accommodation : Sofa surfing might be “2”.

If you have difficulties in agreeing the best answer to one of the questions, please make a note in the box at the end of the form.

**4. Client’s Current Accommodation (Please circle one number)**

Homeless		Short-term (can stay for some weeks)		Longer –term (can stay for some months)		Permanent
1	2	3	4	5	6	7

**3. Education, training, employment (please circle one)**

Not seeking employment or training	Actively looking	Getting interviews	Occasional activity (training, volunteering or informal work)	Regular activity (training, volunteering or informal work)	Training with prospect of employment	Employed
1	2	3	4	5	6	7

**4. Drug / alcohol (Please circle one)**

Appeared to suffer from drugs/alcohol in mentoring sessions	Drugs/alcohol is a problem (but not seeking help)	Client agrees that they need help for drugs/alcohol	Client is seeking help (phoned/attended (drug/alcohol service in last 2 weeks		Client is regularly attending service	Drugs/Alcohol is not a problem
1	2	3	4	5	6	7

**5. Money problems (Please circle one)**

Debt problems		Inadequate income or benefits		Income /benefits are uncertain/irregular		Regular and adequate income or benefits
1	2	3	4	5	6	7

## 6. Relationships

( family/friends means the person/people who the client feels is most important to them)

No contact with family/friends							
1	2	Occasional contact with family friends	3	4	Arguments with family/friends	5	
					6	Regular meetings with family/ friends	7

**Do you agree with the following:**

### 7. Mentoring has been useful ?

- a) Strongly disagree      b) Disagree      c) Not sure      d) Agree      e) Strongly agree

### 8. Mentoring sessions were enjoyable ?

- a) Strongly disagree      b) Disagree      c) Not sure      d) Agree      e) Strongly agree

**If you had difficulty in deciding which answer to give – or you have any other comments please put them here**

**Thanks for answering these questions.**